

## **Padbury Parish Council**

Minutes of the Padbury Parish Council Meeting held on Thursday 1<sup>st</sup> May at 7pm

Present: Councillors P Burton (Chairman), S Dickens and V Murray

Also present: C Swannell (Clerk)

### **17. Period of Public Participation – None**

### **18. Apologies – Councillors D Green, F Morris and D Barnes**

### **19. Declarations of Interest – None**

### **20. Asset Register 2024-25 – Members reviewed and adopted the Asset Register**

### **21. Finance**

**21.1** Internal Audit 2024-25 - Members noted that the internal audit has been carried out. A copy of the internal audit report had been circulated and members reviewed and noted that the only recommendation concerned the use of a .gov.uk website address. Consideration of this would be deferred to a future meeting.

**21.2** The members noted the Internal Audit Report had been completed and signed, page 3 of the Annual Governance and Accountability Return.

**21.3** Annual Governance Statement 2023-24 (page 4) - Members reviewed and approved the statement and authorised the chairman to sign it.

**21.4** Accounting Statements for 2023-24 (page 5) – Members reviewed and approved the statement and authorised the chairman to sign it.

**21.5** Members reviewed and approved the Bank Reconciliation, Explanation of Variances, Asset Register and list of payments over £100 for 2024-25.

**21.6** Members approved the submission of the Annual Governance and Accountability Return and accompanying schedules to the External Auditors.

**21.7** Members noted that the dates for the exercise of public rights are 3rd June to 14th July.

### **22. Dates of next meetings – Members noted:**

13<sup>th</sup> May – new councillors (Annual Meeting of the Parish Council), 8<sup>th</sup> July, 9<sup>th</sup> September and 9<sup>th</sup> December.

Meeting closed at 7.15pm

Signed.....C Dinwoodie.....Chairman / Date.....13 May 2025...